

2010 Summer Program
Registration Application

Dear Parents,

Attached is the paperwork for registration for the Pope John Paul II Catholic Academy Summer Program at the Lower Mills Campus beginning July 7, 2010 to August 13, 2010. We were thrilled with the wonderful response and are now beginning the registration process. There are 2 options for registration:

OPTION 1: FULL DAYS (including choice of Enrichment Program every morning) :

- 8:00 a.m. – 5:00 p.m. / Monday – Friday / July 6 – August 13
- \$ 5.00 an hour / \$ 45 a day / \$200 for a full 5 day week
- Sign- up / Payment due every Monday for the following week
- **\$50 registration fee due May 21, 2010 to be credited to first week's tuition**

Basic Daily Schedule (subject to change):

8:00 – 9:00 *Arrival / Free Play / Morning Meeting*

9:00 – 12:00 *Enrichment Programs*

12:00 – 12:45 *Lunch Break*

12:45 – 1:30 *Recess / Free Play (outside – weather permitting)*

1:30 – 2:30 *Group 1: Rest / Reading / Quiet games/activity Group 2: Technology Enrichment in Computer Lab*

2:30 – 3:30 *Group 2: Rest / Reading / Quiet games/activity Group 1: Technology Enrichment in Computer Lab*

3:30 – 4:30 *Free Play*

4:30 – 5:30 *Group Activity in Gym / Wrap Up*

OPTION 2: ENRICHMENT PROGRAM ONLY:

- Six week Enrichment Programs to be held 9:00 a.m. – 12:00 p.m. (see attached offerings)
- **\$100 for 6 day course (includes supplies) due May 21, 2010**

The registration form (for ALL students) and the policies and procedures for both options are attached. Each student must complete a registration form and one program choice form for FULL DAYS or ENRICHMENT PROGRAM ONLY. Upon receipt of registration forms and fee (\$50 registration for FULL DAYS or \$90 for 6 Week Enrichment program, you will receive a student profile form (to help us get to know each student) and code of conduct.

If you have any questions, please contact Miss Cameron at 617-265-0019 Ext. 7127 or cathy.cameron@popejp2catholicacademy.org.

OPTION 1: FULL TIME PROGRAM POLICIES AND PROCEDURES

A **\$50** Registration Fee is required of ALL students planning on attending the **FULL TIME** Pope John Paul II Catholic Academy Summer Program. This registration fee is non-refundable and will be applied to the first bill.

The \$50 registration fee is due with application by May 21, 2010.

PROGRAM FEES

- \$200 (Monday-Friday from 8:00 a.m. - 5:00 p.m. / includes Enrichment Class)
- \$45 a day (8:00 a.m. – 5:00 p.m. / includes Enrichment Class)

LATE PICK-UP POLICY

The program ends promptly at 5:00 p.m. each day. Please be sure to arrive promptly for pickup. There is a \$5.00 per 5 minute charge for parents arriving after 5:00 p.m. This fee is payable at the time of pickup.

Parent Agreement of Program Policies:

- I understand that the registration fee is non-refundable and will be applied to total payment.
- I understand that I must pay each Friday for the following week if I am using the FULL day option.
- I understand that I will be charged \$1 per minute for every minute I am late past 5:00 pm.
- I understand that there is a code of conduct and that my child can be dismissed from the Program at the discretion of the Site Coordinator.
- I understand that there are no refunds if my child is dismissed from the Program.
- I understand that there may additional fees charged to cover the cost of field trips.

PLEASE CHECK ONE OF THE FOLLOWING OPTIONS

_____ My child will be attending the 5 Day / FULL Day Program

_____ My child will be attending the Full Day Program / One or more FULL days

Please explain schedule:

Parent Name (Please Print): _____

Parent Signature: _____ **Date:** _____

OPTION 2: ENRICHMENT PROGRAM POLICIES AND PROCEDURES

Enrichment classes will run from 9:00 a.m. – 12:00 p.m. on Tuesday, Wednesday, Thursday

Students will be put into grade/age appropriate groups for activities.

Please check which program your child will be attending.

\$90 for class is due by May 21, 2010.

PLEASE CHECK ONE OF MORE OF THE FOLLOWING OPTIONS:

_____ Arts and Crafts with Read Aloud	July 6, 7, 8 and July 13, 14, 15
_____ Reading Skills Practice	July 6, 7, 8 and July 13, 14, 15
_____ Creative Writing with Arts and Crafts	July 6, 7, 8 and July 13, 14, 15
_____ Drama and Games	July 6, 7, 8 and July 13, 14, 15
_____ Creative Movement with Read Aloud	July 6, 7, 8 and July 13, 14, 15
_____ Math with Cooking	July 20, 21, 22 and July 27, 28, 29
_____ Arts and Crafts with Read Aloud	July 27, 28, 29 and August 3, 4, 5

Parent Name (Please Print): _____

Parent Signature: _____ **Date:** _____

FOR ADMINISTRATIVE USE ONLY:

Date Received: _____ Received By: _____

Check Number: _____ Amount Received: _____

Paid in Full: _____ Yes _____ No Balance Due: _____ QB: _____

Forms Received: _____ Application _____ Medical/Emergency Pickup/Release Forms _____ Profile